

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, February 23, 2021
9:30 A.M.**

CALL TO ORDER: Chairman David Mann

ROLL CALL:

Members Present: David Mann, Tim Wilmes, Phil LaBarbera, David VanderNaalt

Members Absent: Steve Arnold was absent with notice.

Staff: Fire Chief Ron Deadman, Chief Schmitz, Finance Director Gabe Buldra, Fire Marshal Jim Fox, Assistant Fire Marshal Kenny Kovac, USCFFA Representative Mike O'Farrell and Adam Lumbardo, Admin Assistant/Prevention Theresa M. Perez

PLEDGE OF ALLEGIANCE

INVOCATION / CHAPLAIN'S REPORT – John Sahlberg

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

- A. Special Meeting Minutes for January 19, 2021 was approved for filing.
- B. Executive Session Minutes for January 19, 2021 was approved for filing.
- C. Board Meeting Minutes for January 26, 2021 was approved for filing.

II. CORRESPONDENCE AND SPECIAL RECOGNITION

A. Service anniversaries.

- 1. Service anniversaries were presented for the following Department employees: Office Manager-Lisa Neubert (32 yrs.); Firefighter-George Perrault (18 yrs.); Kevin Brown-Engineer (17 yrs.); Captain-Tony Van Roekel (18 yrs.); Fire Marshal-Jim Fox (8 yrs.).

B. Retirement recognition.

- 2. Battalion Chief Schmitz presented Fire Chief Deadman with a plaque for his retirement after 5 years of service as Fire Chief of the Sun City Fire & Medical Department.

III. COMMITTEE REPORTS

A. Budget and Finance

1. Finance Director Gabe Buldra presented the reports for financial and bank reconciliations for January 2021. (M: Tim Wilmes/2nd: Phil La Barbera)

B. Legal and Insurance – No Items were presented.

C. Fire Department Operations

1. Fire operations report: incident counts, types, and response times.
 - a) The report for fire operations was presented for January 2021. Included in the report were the incident counts, types, and response times.

D. Emergency Medical Services / Ambulance Operations

1. Ambulance operations report: incident counts, types, and transports.
 - a) The ambulance operations report was presented, which included the number of incidents, types, and transports for January 2021.

E. Resource Management

1. Fleet/apparatus report.
 - a) An update was given on the Plymovent exhaust issues, at this time the matter is under observation.
2. Buildings/facilities report.
 - a) An update was given on the progress of repairs at Fire Station 132. Currently no work will begin at Station 132 prior to permits being obtained.

F. Administrative/Special Projects

1. The board was presented with an action item for the replacement of the vacant board member position for the SCFF Relief and Pension Fund. All board members were in agreement of Board Member Phil LaBarbera to fulfill the position of SCFF Relief and Pension Fund. (M: David VanderNaalt/2nd: Tim Wilmes)
2. An action item was presented to the board for appointing Battalion Chief Rob Schmitz to the position of Assistant Fire Chief for the Sun City Fire District. The board approved the promotion of Battalion Chief Rob Schmitz to the position of Assistant Fire Chief. (M: Tim Wilmes/2nd: Phil LaBarbera)

G. Public Education/Community Outreach

1. Prevention volunteer service anniversaries – No anniversaries were presented.
2. Prevention volunteer hours summary.

a) The report for the summary of volunteer hours was presented for January 2021.

3. Community relations program report.

a) The community relations report was given for January 2021. There were 81 citizens served by fire prevention. Currently lock boxes are scheduled out through January 2021.

4. Community events – No community events were presented for January 2021.

H. Fire Prevention

1. Fire prevention inspection summary.

a) The reports for the annual summary and construction inspections were given for January 2021.

2. Permits issued and revenue report.

a) The report for permits issued and revenue received was presented for January 2021. The total revenue amount received was \$6,882.36, which included revenues from lock boxes and contractor fees.

3. Fire investigation reports.

a) There were 2 formal fire investigations for January, the result of both fires was undetermined.

4. Large community projects.

a) An update was presented on the Banner Boswell Medical Center Tower and pending permits. The Emergency building is currently in operation.

b) The large community projects within the Sun City District are currently ongoing. The following recent projects are Royal Oaks Campus, AAA Auto, Bank of America, Heritage Condos and Clubs on Grand II.

c) An update was given on the Ridgeview subdivision and Public Library Expansion projects in Youngtown. Both projects are currently under construction.

IV. UNFINISHED BUSINESS

A. PSPRS / Prop 207 (Board Clerk Tim Wilmes, Presenter)

1. An update was given on PSPRS including an overview of the 3 day zoom PSPRS conference with Board Clerk Tim Wilmes and Chairman David Mann in attendance. There was a recap on Tier 3 funding, newly enrolled members in addition to contributions and PSPRS funding and contributions for Tiers 1,2 and 3 regarding the Department.

2. Next month a full report will be presented including additional information.

B. Action Item: Make available an incentive of \$5,000 annually for the Fire Chief to live within the boundaries of the Sun City Fire District. (Presenter – Tim Wilmes/Board Clerk)

1. An action item was presented to the board concerning a \$5,000 annual incentive for the Fire Chief to live within Sun City Fire District boundaries. The board motioned to adopt the annual incentive of \$5,000 for Fire Chief/Assistant Chief to live within Sun City Fire District boundaries. (M: Tim Wilmes/2nd: David VanderNaalt)

V. EXECUTIVE SESSION

A. At this time pursuant to A.R.S Section 38.431.03(A)(1) the board may vote to go into Executive Session for the purposes of discussing the employment contract of the Assistant Fire Chief.

1. There were no executive session items presented.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

VII. PUBLIC COMMENTS

A. Steve Collins from the Sun City Recreation Center inquired about violations regarding the Recreation Centers in Sun City. Assistant Fire Marshal Kenny Kovac addressed the inquiry with a violation update concerning the Sun City Recreation Centers.

Consideration and discussion of comments and complaints from the public. Those wishing to address the Sun City Fire District Board need not request permission in advance. The Fire District Board is not permitted to discuss or take action on any item raised in the Call to the Public due to restrictions of the Open Meeting Law; however, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct the staff to review the matter or that the matter be placed on a future agenda.

VIII. NEXT GOVERNING BOARD MEETING

A. The next Regular Board Meeting will be held on March 23, 2021 at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.

IX. ADJOURNMENT

A. The board meeting adjourned at 10:20 a.m.

FOR THE BOARD

**Tim Wilmes
Clerk of the Board**

TW/tp

- **NOTICE:** The governing board may go into executive session for the purpose of obtaining legal advice from the fire district's attorney(s) on any above agenda items pursuant to ARS Section 38-431.03(A)(3).
- One or more members of the governing board may attend the meeting telephonically.
- Governing board meeting agenda dated and posted (at least 24 hours prior).
 - ❖ **Posted: February 18, 2021 at 5:00 PM by Theresa M. Perez**

If any disabled person needs reasonable accommodations, contact administration at 623-974-2321 or admin@scfmd.az.gov as early as possible.

Approved