

**Traumatic Event Counseling Provided by:**

All providers must meet requirements as defined by A.R.S. 38-673

<b>Workers' Compensation Claim</b>	<b>Support Linc (EAP)</b>	<b>Employees Own Provider</b>
Employee completes traumatic event form.	Employee completes traumatic event form.	Employee completes traumatic event form.
Employee and supervisor complete the Securis Incident Report Form and employee calls the Securis On-Call Nurse Triage Line (1-888-603-0144).		
Employee meets with HR to receive overview of the Traumatic Event Leave Program and process.	Employee meets with HR to receive overview of the Traumatic Event Leave Program and process.	Employee meets with HR to receive overview of the Traumatic Event Leave Program and process.
Employee seeks treatment with Securis provider, Department Preferred Provider, or your own provider (must accept workers' compensation and meet statute requirements).	Employee seeks treatment by contacting Support Linc (1-888-881-5462). Provider referrals will be provided through Support Linc.	Employee seeks treatment by making their own appointment. The provider of your choice must meet statute requirements and will be required and must reach out to HR to coordinate the billing process.
Employee obtains status update from provider and provides to HR no later than the next business day.	Employee obtains status update from provider and provides to HR no later than the next business day.	Employee obtains status update from provider and provides to HR no later than the next business day.
Claim status determination from Securis.	Securis will bill HR for all traumatic event counseling sessions (up to statute max), and it will be kept confidential.	Provider will bill HR for all traumatic event counseling (up to statute max), and it will be kept confidential.
Employee time at appointments and time in no work status is coded industrial.	Employee time at appointments and in a no work status is coded for required reporting purposes.	Employee time at appointments and in a no work status is coded for required reporting purposes.
Employee continues appointments as recommended by provider and provides HR with status updates.	Employee continues appointments as recommended by provider (up to statute max) and provides HR with status updates.	Employee continues appointments as recommended by provider (up to statute max) and provides HR with status updates.
HR instructs BC/BSO officers on time coding for leave and appointments.	HR instructs BC/BSO officers on time coding for leave and appointments.	HR instructs BC/BSO officers on time coding for leave and appointments.