

APPROVED 06252024

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, MAY 7, 2024
9:30 A.M.**

CALL TO ORDER: Chairperson Tim Wilmes

ROLL CALL:

Members Present: Tim Wilmes, Stephen Arnold, David VanderNaalt, Phil Griswold.

Members Absent: Phil LaBarbera, absent with notice.

Staff Present: Acting Fire Chief Rob Schmitz, Acting Assistant Fire Chief Jason Casey, Human Resources Manager Lisa Neubert, United Sun Cities Fire Fighters Association (USCFFA) Vice President Brandon Crossno and Trustee Chris Marin.

BUSINESS CONDUCTED:

- I. Board Chairperson Tim Wilmes reported on the Fire Chief recruitment application review. There were four applicants for the position. Only one applicant, Acting Fire Chief Rob Schmitz, met all the minimum requirements set forth in the job description. The other three all met the education qualifications, but all three lacked preparing budget experience, one applicant lacked sufficient supervision experience, and one has not been actively working in the Fire Service since 2017. Board clerk Steve Arnold made a motion to hire Acting Fire Chief Rob Schmitz as the Fire Chief. Board member David VanderNaalt seconded the motion. The board voted unanimously to hire Acting Fire Chief Rob Schmitz as the Fire Chief. (M: Stephen Arnold/S: David VanderNaalt. Ayes: Tim Wilmes, Stephen Arnold, David VanderNaalt, Phil Griswold. Nays: None. Abstain: None.)

- II. All board members had a chance to review the draft Fire Chief contract prior to this meeting. There were no questions regarding the contract. Board clerk Stephen Arnold made a motion to accept the Fire Chief contract as presented. Board Member Phil Griswold seconded the motion. The board voted unanimously to accept the Fire Chief contract as presented. (M: Stephen Arnold/S: Phil Griswold. Ayes: Tim Wilmes, Stephen Arnold, David VanderNaalt, Phil Griswold. Nays: None. Abstain: None.)

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- III. Board member David VanderNaalt made a motion to adjourn the meeting at 9:40 a.m. Board clerk Stephen Arnold seconded the motion. The board voted to adjourn the meeting at 9:40 a.m. (M: David VanderNaalt/S: Stephen Arnold) Vote – Aye: Tim Wilmes, Stephen Arnold, David VanderNaalt, Phil Griswold. Nay: None. Abstain: None.)

FOR THE BOARD

Stephen Arnold

**Stephen Arnold
Clerk of the Board**

SA/lbn