

DRAFT MINUTES

**MINUTES
SUN CITY FIRE DISTRICT
REGULAR BOARD MEETING
TUESDAY, JANUARY 28, 2025
9:30 A.M.**

CALL TO ORDER: Board Member Phil Griswold

ROLL CALL:

Members Present: David VanderNaalt, Phil Griswold, Charles Vickers.

Members Absent: Tim Wilmes and Phil LaBarbera, both with notice.

Staff: Fire Chief Rob Schmitz, Assistant Chief Jason Casey, EMS Chief Kyle Henson, Division Chief Tony Van Roekel, Battalion Chief Brian Cooper, Captain Adam Lumbardo, Dominic Filosa - JVG, Office Manager Lisa Neubert

PLEDGE OF ALLEGIANCE: Board Member Phil Griswold

INVOCATION: Board Member Phil Griswold

I. CONSENT AGENDA ITEMS FOR CONSIDERATION AND APPROVAL

- A.** Board member David VanderNaalt made a motion to approve the consent agenda item which was the Board of Directors Board Meeting Minutes for December 17, 2024. Board member Charles Vickers made a motion to approve the consent agenda item. Board member David VanderNaalt seconded the motion. The board voted to approve the consent agenda item. (M: Charles Vickers/S: David VanderNaalt; Ayes: David VanderNaalt, Phil Griswold, Charles Vickers. Nays: None.)

II. CORRESPONDENCE AND SPECIAL RECOGNITION

- A.** Special recognition was given to Youngtown Mayor LeVault, Independent reporter Richard Smith, the Recreation Centers of Sun City, Rusty Bradshaw, and former board member Stephen Arnold.
- B.** Chief Schmitz reported on the following community appreciation letters:

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1. A donation of \$30,000 from Royal Oaks Lifecare Community.
 2. Two thank you letters from citizens who were transported by our department with donations of \$25 and \$100.
 3. A thank you letter from the Surprise Fire Department for our assistance during funeral services for one of their members who passed away from cancer.
 4. A thank you from the Bell Recreation Center non-smoking senior mixed bowling league for our assistance with an unconscious woman.
- C. New hires for the month of January 2025 were: EMT Amber Callahan and Recruit Firefighters Andryk Fernandez, Marcus Brewer, Nicole Cristobal, and Zachary Madden. The following people were promoted to Recruit Firefighters on January 2, 2025 – EMS personnel Steven Van, Dylan Walker, and Aiden Donovan. Engineer Taylo Marquez was promoted to Captain on December 18, 2024.
- D. Fire Chief Rob Schmitz recognized the following employees for their years of service: Captain/Paramedic Matt Lohr for 28 years of service; Captain David Kelley for 27 years of service; Assistant Fire Chief Jason Casey for 26 years of service; Captain James Flesher, Jr. for 26 years of service; Firefighter Tom Andersen for 25 years of service; Battalion Chief Ken Murphy for 24 years of service, Captain/Paramedic Dan Carroll for 24 years of service; Engineer/Paramedic Richard Dykstra for 17 years of service; Firefighter Joseph Rivera for three years of service; Firefighters Lorenzo McGurgan and Caylob Rogers-Blake for two years of service; Firefighter Boston McGuire for one year of service.
- E. Captain/Paramedic Paul Neal retired on January 14, 2025, with over 24 years of service.

III. COMMITTEE REPORTS

A. Budget and Finance

1. Dominic Filosa of JVG presented the financial and bank reconciliation report for the month of December 2024. Board member David VanderNaalt made a motion to accept the December 2024 financial report. Board Chuck Vickers seconded the motion. The board voted to accept the finance report for the month of December 2024. (M: David VanderNaalt/S: Chuck Vickers; Ayes: David VanderNaalt, Phil Griswold, Charles Vickers. Nays: None.)

B. Legal and Insurance

1. The PSPRS update was tabled to next month due to Chairperson Wilmes absence.
2. The Prop 207 update was tabled to next month due to Chairperson Wilmes absence.

C. Fire Department Operations

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1. The report for fire department operations was given for December 2024, which included an overview of the incident counts, types, and response times.

D. Emergency Medical Services / Ambulance Operations

1. The ambulance operations report was presented for the month of December 2024. The report included the incident counts, types, and transports.
2. EMS Division Chief Henson reported the following for the EMS Division:
 - a. AFG Grant submitted by Chief Henson for LP-35 cardiac monitors (11).
 - b. AFDA conference, legislation introduced (2 bills). HB 2197 Repeal CON process in Arizona and HB2124 to allow hospitals IFT CON easily.
 - c. CQI – 15 charts with heavy review on lift assists and patient refusals, more to follow.
 - d. Medical director contract review under review.
 - e. EMS education – 46 paramedics received ACLS renewal training, 46 received BLS CPR renewal training.
 - f. Attending NFA, EMS Quality Management Course.

E. Resource Management

1. Division Chief Tony Van Roekel presented a quote for the replacement of the boiler system at FS133. The boiler system has become extensively corroded due to hard water. The replacement will not be a boiler system but rather a large capacity commercial water heater system. The proposal amount is \$18,399.21. Board member David VanderNaalt made a motion to approve the replacement of the FS133 boiler system with a commercial water heater system for the proposed amount of \$18,399.21. Board Member Chuck Vickers seconded the motion. The board unanimously approved the replacement of the FS133 boiler system with a commercial water heater system for the proposed amount of \$18,399.21. (M: David VanderNaalt/S: Chuck Vickers; Ayes: David VanderNaalt, Phil Griswold, Charles Vickers. Nays: None.)
2. Division Chief Tony Van Roekel reported the following for fleet/apparatus and equipment:
 - a. New Vehicle Projects – ambulance; Sutphen Pumper; Rosenbauer LT133; BC131.
 - b. Reserve Quantums.
 - c. LT133 out of service.

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- d. PPE – committee to explore future gear and Li-Ion treatment.
 - e. 35' ladder.
 - f. MSA – new members and equipment demands.
3. Division Chief Tony Van Roekel reported the following for buildings/facilities and teams/members:
- a. FS133 hot water.
 - b. Annual fire alarm system testing.
 - c. 131 apparatus.
 - d. FS131 fill station.

F. Training/Professional Development

1. Battalion Chief Brian Cooper gave the following report for the training division:
- a. This week, Class 25-1 started at the Glendale Regional Public Safety Training Center (GRPSTC) with seven SCFMD recruits. Captains Flesher and Kelley are on assignment as Recruit Training Officers (RTOs) for the class. Graduation is in April.
 - b. The engineer's promotional process started in February with the hands-on evaluations through March.
 - c. Crews finished the fire dynamics training with the other West Valley agencies this month.

G. Administrative/Special Projects

1. None.

H. Public Education/Community Outreach

1. Prevention volunteer hours summary.
- a. The summary of prevention hours for volunteers was presented for December 2024. The total number of volunteer hours was 110 hours.
2. Community relations program report.
- a. The report for the Community Outreach program was given for December 2024. There was a total of 55 citizens served for December. Installation of lock boxes is scheduled through the middle of February 2025.

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3. There were no community events for the month of December 2024.
4. The volunteer inspection summary report was given for the month of December 2024. There was a total of 56 inspections completed.

I. Fire Prevention

1. The construction inspection summary report was given for the month of December 2024. There was a total of 15 inspections completed.
2. Permits issued and revenue report.
 - a. The permit and revenue reports were presented for December 2024. There were 7 permits issued with a revenue of \$10,338.51.
3. Fire investigation reports.
 - a. The fire investigation report was given for December 2024. There were no formal fire investigations for the month.
4. Large community projects.
 - a. An update was given on the large community projects within the Sun City District. There are currently four large community projects in Sun City.
 - b. There was an update on the ongoing projects in Youngtown. There are currently two large community projects in Youngtown.

IV. EXECUTIVE SESSION

- A. There was no executive session.

V. UNFINISHED BUSINESS

- A. None.

VI. NEW BUSINESS/FUTURE AGENDA ITEMS

- A. None.

VII. PUBLIC COMMENTS

- A. Youngtown Mayor LeVault asked the department members to stay safe and keep up the excellent work.
- B. United Sun Cities Fire Fighters Association Vice-President Brandon Crossno reported that there are current Arizona legislative house bills that they are watching as they can potentially affect our district and members.

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VIII. NEXT GOVERNING BOARD MEETING

- A. The next Regular Board Meeting will be held on February 25, 2025, at 9:30 a.m. at the Sun City Fire Department Community Room located at 18602 N. 99th Avenue Sun City, AZ.**

IX. ADJOURNMENT

- A. Board member Chuck Vickers made a motion to adjourn the meeting at 10:20 a.m. Board member David VanderNaalt seconded the motion. The board voted to adjourn the meeting at 10:20 a.m. (M: Chuck Vickers/S: David VanderNaalt; Vote – Aye: David VanderNaalt, Phil Griswold, Charles Vickers. Nay: None.)**

FOR THE BOARD

**Phil LaBarbera
Board Clerk**

PL/lbn