

**MINUTES
SUN CITY FIRE DISTRICT
WORKSHOP MEETING
TUESDAY, JULY 20, 2021
9:30 A.M.**

CALL TO ORDER: David Mann, Chairman

ROLL CALL:

Members Present: David Mann, Tim Wilmes, Steve Arnold, David VanderNaalt

Members Absent: Paul LaBarbera, with notice

Staff: Assistant Fire Chief Rob Schmitz, Office Manager Lisa Neubert, USCFFA representative Jim Flesher, Jr., Chaplain John Sahlberg

BUSINESS CONDUCTED: The Committees of the Board discussed various matters within their areas of responsibility.

I. Legal and Insurance
A. No report.

II. Budget and Finance
A. Finance Director Gabe Buldra prepared a packet with the summary results of the Request for Proposal (RFP) for collection services for ambulance billing. Five collection companies were solicited, and three companies submitted proposals. Proposals were received from the following companies: Professional Credit, IC System, and Sierra Collections and Consulting LLC. Mr. Buldra was unable to make today's meeting and the board had questions pertaining to contract length, collection rate, and financial hardship requests. Chief Schmitz was able to address some of their concerns and Mr. Buldra will be at next week's board meeting to help answer any remaining board questions and concerns. This item will be placed on the regular board meeting agenda as a possible action item.

- III. **Fire Department Operations**
 - A. Chief Schmitz reported that we currently have five suppression employees who are on light duty status due to injury. He also reported that we have no current active COVID cases among employees.

- IV. **Ambulance Operations**
 - A. No report.

- V. **Grounds and Equipment**
 - A. Chief Schmitz reported that construction has started on the FS132 bay floor project. M132 has been moved to FS131 and E132 has been moved to FS133 until the renovations are completed. The concrete flooring will be poured tomorrow and there is a 28-day cure time.

 - B. A Request for Proposal (RFP) was submitted to three apparatus manufacturers and all three submitted proposals. The manufacturers were E-One, Sutphen, and Pierce. Copies of the proposals were given to the board to review. The department's apparatus committee will be meeting this week to review the proposals and make a recommendation to the board. This item will be placed on the regular board meeting as a possible action item.

- VI. **Special Projects**
 - A. Board member Steve Arnold reported on upcoming events that the department has been asked to participate in. They are as follows: Sun City Posse Keeping Sun City Safe Event (10/16/2021); Sun City Homeowners Association New Residents Orientation (10/22/2021); Sun City Homeowners Association Health & Wellness Event (11/17/2021). He also reported that the Arizona Burn Foundation is offering free hearing-impaired alarm systems to deaf or hearing-impaired residents. More information is to come regarding the free alarm systems.

- VII. **Executive Session**
 - A. No executive session.

- VIII. **Adjournment**
 - A. The meeting adjourned at 10:35 a.m.

FOR THE BOARD

Tim Wilmes

Tim Wilmes
Clerk of the Board
TW/lbn