

**MINUTES
SUN CITY FIRE DISTRICT
WORKSHOP MEETING
TUESDAY, JUNE 21, 2022
9:30 A.M.**

CALL TO ORDER: David Mann, Chairman

ROLL CALL:

Members Present: David Mann, Tim Wilmes, Steve Arnold, David VanderNaalt

Members Absent: Phil LaBarbera (absent with notice)

Staff: Acting Fire Chief Rob Schmitz, Deputy Chief Jason Casey, Battalion Chiefs Adam Holliday and Tony Van Roekel, Office Manager Lisa Neubert, and USCFFA Vice President Kevin Brown

BUSINESS CONDUCTED: The Committees of the Board discussed various matters within their areas of responsibility.

I. Legal and Insurance

- A.** Chief Schmitz reported that he had received three (3) proposals for a feasibility study between our district and Arizona Fire and Medical Authority. Chief Schmitz solicited four (4) companies for proposals. Those companies were ESCI, CPSM, Facets Consulting, and Policy Logic. Policy Logic decline to submit a proposal. Board members were emailed the three (3) proposals submitted in advance of the meeting so that the proposals could be discussed, and any questions could be prepared for follow-up with each company. Board member Phil LaBarbera was not present at this board meeting but did email his review and questions to Chief Schmitz. Chief Schmitz shared this email with the board members present at the board meeting.

Board member VanderNaalt inquired whether Arizona Fire and Medical Authority will be willing to participate in a study done by one of these agencies. Chief Schmitz stated that he felt AFMA would participate in the study as they are interested in having a study done between their authority and our district. The board members asked Chief Schmitz to follow up with the companies who

submitted a proposal to see if they would be able to make a presentation via Zoom at next Tuesday's (June 28th) regular board meeting. They also asked that he present the following questions to them in advance of the presentations:

1. Have these companies done work with fire districts prior as there is a big difference between fire district and fire departments?
2. What level of detail is provided in the study report and what areas are covered?
3. Is there a cost assessed for providing a presentation to the district?
4. Is each company compliant with Arizona statutes and can they legally work in Arizona?
5. Can we use the data from this feasibility study for future studies?
6. As to travel costs, can a more detailed accounting of what is covered in the proposal amount be provided?
7. A list of any potential costs that might not be covered in the proposal, if any.

II. Budget and Finance

- A. No report

III. Fire Department Operations

- A. No report

IV. Ambulance Operations

- A. No report

V. Grounds and Equipment

- A. No report

VI. Special Projects

- A. Chief Schmitz reported that the medical examiner's office has not yet released any information on the cause of Firefighter Shane Godbehere's death.

VII. Executive Session

- A. No executive session**

VIII. Adjournment

- A. Board member Stephen Arnold made a motion to adjourn the meeting. Board member David VanderNaalt seconded the motion. The meeting adjourned at 10:12 a.m. (M: Stephen Arnold/S: David VanderNaalt; Ayes: David Mann, Tim Wilmes, Stephen Arnold, David Mann. Nays: None)**

FOR THE BOARD

Tim Wilmes

**Tim Wilmes
Clerk of the Board
TW/lbn**

Approved